

Position Title: Urban Design Technician

Department: Urban Design

Location: Toronto Office

Bousfields Inc. is a pre-eminent community planning firm in Ontario with special expertise in urban design, planning policy, community design, development approvals, community consultation and project management. With offices located in downtown Toronto and Hamilton, we have an immediate opening for an **Urban Design Technician** in our Toronto office to support our growing team.

Position Summary

As a member of the Urban Design team, the **Urban Design Technician** is a visual communicator who will play a key role in creating engaging urban design drawings and graphics, assisting professional staff in meeting project and client objectives. This position requires working closely and collaboratively alongside the Community and Urban Design team. This position requires two (2) years prior experience in Urban Design in a professional services or consulting firm and the ability to adapt to a creative and fast-paced environment. The successful candidate will thrive in a collaborative environment, be self-motivated with excellent organizational skills to be involved in a range of challenging and professionally rewarding projects primarily across the Greater Toronto Hamilton Area. An understanding of technical standards in architecture and/or urban design, as well as knowledge of land development processes in Ontario, is an asset.

In order to support public health efforts, the Bousfields team is working primarily remote for the time being.

Position Responsibilities

- Assist in preparing the graphic components of Urban Design drawings, reports and studies, typically including shadow and massing studies, master plans and site plan concepts, land use studies, built form analysis, mapping, urban development and promotional graphic material and other urban design related documents.
- Create compelling 2D and 3D imagery for a broad range of projects that demonstrate urban design ideas and solutions as interpreted from design sketches and drawings.
- Contribute toward the accuracy, quality, completeness, and schedule of finished drawing packages through coordination with team members and consultants.
- Manage mapping and digital models and curate geo-spatial database for various projects.
- Undertake data management, preparing site statistics and other technical tasks.
- Review planning and urban design guidelines to inform design decisions .
- Research and compile information on a variety of planning/urban design subjects.
- Provide exceptional service to clients in a timely and efficient manner.
- Perform professional work related to a variety of planning, urban design, and other projects.

Qualifications

- Minimum of two years of progressively responsible, relevant experience as an architectural or planning technician/technologist in an office environment; and
- Completion of a recognized Architectural, Urban Design or Planning Technologist/Technician program or related discipline.
- Proficiency using MS Office, Excel, AutoCad, Sketchup, Adobe Suite (InDesign, Illustrator and Photoshop) is mandatory.
- Proficiency in V-Ray, Enscape, GIS software, Rhino, Revit and 3D Max is considered an asset.
- A developed portfolio demonstrating technical abilities, design sensibilities and artistic style.
- Experience in the design aspects of a variety of projects including high-rise residential, hospitality, institutional, healthcare, high-rise office, recreational, educational, retail and industrial.
- Certification in architectural drafting, planning technologist, or in a related field through Provincial associations is an asset.

If you are interested in this position, please submit your cover letter, resume, and portfolio to careers@bousfields.ca. ***Only candidates that provide a portfolio will be considered. (Maximum file size 20GB or digital access required)***. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.

Bousfields is an equal opportunity employer which values diversity in the workplace. We are happy to accommodate any individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require an accommodation in order to participate in the hiring process, please contact us to make your needs known in advance.